

Proposed conditions as agreed between applicant and Police Licensing

1. A CCTV system shall be installed and operative in the premises when licensable activities are taking place.
All recordings used in conjunction with CCTV shall:
 - be of evidential quality
 - shall display accurate time and date stamps all year round to account for day light savings.
 - be retained for a period of 31 days
 - Cover the point of sale, and entrance and exit
 - The CCTV System should be installed in a location that is safe and accessible.
 - Recordings to be made available for inspection to the Police or any other authorised person when requested.
 - At least one person trained and authorised to access the CCTV system shall be present during opening hours. They shall be able perform basic operations such as reviewing recordings and download recordings to removable media (USB) if required for Police or other authorised officers
2. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:
 - Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
 - Refresher/reinforcement training at intervals of no more than 6 months.
 - Training records will be retained at the premises for a minimum period of 12 months and available for inspection upon request by a Police Officer and/or authorised person
3. A Challenge 25 scheme shall operate at the premises. Any person who appears to be under 25 years of age shall not be allowed to purchase alcohol unless they produce an acceptable form of photo identification. (e.g. passport, driving licence, Military ID or PASS accredited card). Challenge 25 notices shall be displayed in prominent positions throughout the premises
4. All deliveries of alcohol shall be recorded in the form of a bound and sequentially paginated book or electronic record. A copy of each log or record shall be kept in the possession of and be completed by the delivery person when the delivery is made.
The log/record shall contain the following information:
 - the name, address and age of the person placing the order and the delivery address, if different; and
 - the time and date the alcohol was delivered; and
 - whom it was delivered to; and
 - the delivery persons name

5. Alcohol shall only be sold or supplied to persons by the way of delivery to a residential or business address, and not to an open public place such as a street or park
6. All off sales of alcohol shall be made in sealed containers.
7. The Premise Licence Holder is able to use up to 12 Occasions per calendar year where licensable activities can be extended by up to one hour, with closing 30 minutes thereafter. 14 days notice to use this extension needs to be given to the Licensing Authority, and residents likely to be affected by noise, in writing and a log made of the dates all occasions that have been used. The log will include the addresses of which residents need to be notified. This log will be viewable upon request by the Licensing Authority and any other Authorised person.

Proposed conditions as agreed between applicant and Environmental Health

8. In relation to condition 7, All local residents likely to be affected by noise from the event shall be informed in writing as to:
 - (i) The exact times of all performances and sound checks.
 - (ii) A contact name and telephone number should they wish to make a complaint of noise.
9. The premises licence holder shall nominate a senior member of staff as the person responsible for the management, supervision, compliance with licensing conditions and general control of regulated entertainment. This person will also be responsible for instructing performers on the restrictions and controls applied for.
10. The Premises Licence Holder or nominated person shall carry out observations in the vicinity of the properties at 46-64 Mill road, 1-9 meadow view and 133 Oakfield road, 44-56 Northwood street and 50-32 Manor Avenue during events on at least hourly intervals between 23.00- 00.00 hours (01.30 hours for non-standard timing events) Sunday to Saturday whilst live music, karaoke or DJ's playing recorded music, film or sporting event is taking place to establish whether there is a noise breakout from the premises;
 - i. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.
 - ii. A record of such observations shall be kept in a log for that purpose, such a log shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise break out and any action taken to reduce noise breakout.
 - iii. Such records must to be made available at all times upon request to an officer or an officer of the local authority.

Such observations will be undertaken at the points indicated on the Events Monitoring Points plan as appended to the premises licence.

11. There shall be no events at the premises that are organised by an external promoter.

Proposed conditions included in operating schedule

12. There shall be no adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

13. An incident log shall be kept at the premises, and made available on request to an authorised officer of the council or the police, which will record the following;

- a. All crimes reported:
- b. All ejections of patrons
- c. Any complaints received.
- d. Any incidents of disorder.
- e. Seizure of drugs or offensive weapons.
- f. Any faults in the CCTV system
- g. Any refusal of the sale of alcohol.
- h. h. Any visit by a relevant authority or emergency service.

14. The external seating area marked on the plan shall be cleared of customers by 23:00 daily.